



“AN EQUAL OPPORTUNITY EMPLOYER”

INSTRUCTIONS: In order for you to receive full consideration for employment, please be certain to fill in all spaces on the application form. If any information is missing, your application may be rejected. Resumes will not be accepted in lieu of a completed application.

Company you wish to apply with <input type="checkbox"/> Holiday Inn <input type="checkbox"/> Comfort Inn <input type="checkbox"/> Buffalo Bill Village	For HR Use Only
Position(s) applied for _____ Date of Application ____/____/____	
Name _____ Social Security # ____-____-____ <small style="display: flex; justify-content: space-between; width: 100%;"> Last First MI </small>	
Address _____ <small style="display: flex; justify-content: space-between; width: 100%;"> Street / P.O. City State ZIP </small>	
Telephone # (____) _____ E-mail Address _____	

APPLICATION SOURCE:

- | | | |
|---------------------------------------|------------------------------------|---|
| <input type="checkbox"/> JOB SERVICE | <input type="checkbox"/> NEWSPAPER | <input type="checkbox"/> REFERRED BY CURRENT EMPLOYEE |
| <input type="checkbox"/> JOB FAIR | <input type="checkbox"/> RECALL | <input type="checkbox"/> REFERRED BY PAST EMPLOYEE |
| <input type="checkbox"/> READER BOARD | <input type="checkbox"/> WALK-IN | <input type="checkbox"/> OTHER _____ |

Have you ever been employed here before? Yes No If yes, when? _____
 Are you legally eligible to work in this country? Yes No
 Have you ever pled “guilty” or “no contest” to, or been convicted of a crime? Yes No
 If Yes please provide dates and explanation.

_____ An answer of “Yes” to this question does not constitute an automatic bar to employment.

PLEASE CHECK SCHEDULE AVAILABILITY

DATE AVAILABLE TO START: ____/____/____

- I am available and desire to work FULL-TIME and do not have restrictions on my hours and days.
- I am available and desire to work PART-TIME.

Hrs Available	Sun	Mon	Tue	Wed	Thu	Fri	Sat
From							
To							

NOTE: WORK SCHEDULES ARE BASED UPON THE NEED OF THE BUSINESS AND ARE SUBJECT TO CHANGE

REFERENCES – PERSONAL

Name	Telephone	Year Known

EDUCATIONAL BACKGROUND

SCHOOL	NAME OF SCHOOL	MAJOR	YRS. ATTENDED	GRADUATED?	DEGREE
HIGH SCHOOL		Highest Grade Completed: 8 9 10 11 12 GED		<input type="checkbox"/> Yes <input type="checkbox"/> No	
COLLEGE				<input type="checkbox"/> Yes <input type="checkbox"/> No	
TECH/TRADE				<input type="checkbox"/> Yes <input type="checkbox"/> No	
OTHER				<input type="checkbox"/> Yes <input type="checkbox"/> No	

EMPLOYMENT BACKGROUND: Provide the following information for your last four employers or volunteer activities, started with the most recent.

From	To	Company	Telephone # ()
Job Title	Address		City State
Immediate Supervisor	Summarize Job Duties		
May we Contact for Reference <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			
Reason for Leaving	Wage/Salary \$ _____ per _____		

From	To	Company	Telephone # ()
Job Title	Address		City State
Immediate Supervisor	Summarize job duties		
May we Contact for Reference <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			
Reason for Leaving	Wage/Salary \$ _____ per _____		

From	To	Company	Telephone # ()
Job Title	Address		City State
Immediate Supervisor	Summarize job duties		
May we Contact for Reference <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			
Reason for Leaving	Wage/Salary \$ _____ per _____		

From	To	Company	Telephone # ()
Job Title	Address		City State
Immediate Supervisor	Summarize job duties		
May we Contact for Reference <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Later			
Reason for Leaving	Wage/Salary \$ _____ per _____		

I understand and agree that, if hired by Blair Hotels/Comfort Inn/Holiday Inn/Buffalo Bill Village Resort, in any capacity, I may be required to work at night and on Saturdays and Sundays as needed. My work schedule will be subject to modification at any time. I understand and agree that my employment and compensation can be terminated with or without cause or notice at any time and at the option of the Company or myself. I understand that no company representative has the authority to enter into any agreement for employment for a specific period of time or to make any agreement contrary to this.

I authorize a thorough investigation to be made in connection with any application for employment including my employment history, character, general reputation and personal characteristics, whichever may be applicable. I understand that this investigation may include personal interviews with third parties such as family members, business associates, financial sources, friends, neighbors, or others with whom I am acquainted. I authorize my present employer, my former employers, any educational institution, any law enforcement organization, any consumer reporting agency, or any other appropriate source or individual to provide all information that is requested in connection with such an investigation. I understand that if an investigation report is requested from a consumer reporting agency, I have the right to make a written request within a reasonable period of time for a complete and accurate disclosure of the nature and scope of the investigation requested. I release the Company and all personal from any liability or any damage that may result from this information being furnished to the Company. This release extends to all pertinent information, personal or otherwise.

I further agree to take any lawful examination or test required by the Company as a condition to being hired, or if I am hired, as a condition of my continued employment. I agree that my refusal to take any such lawful examination or test will result in immediate termination.

An offer of employment may be conditioned upon the applicant's submitting to a pre-employment drug screening. An associate who tests positive or refuses to consent to testing is subject to discharge. I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am hired, false statements on this application or during any interview may result in immediate termination. I further understand that if I am hired, I am required to abide by all rules and regulation of the Company.

I also understand this application will be held for consideration for employment, on active file for a period of 45 days.

Signature of Applicant

Date